

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
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**BOARD OF EDUCATION
 MINUTES
 WORKSHOP/REGULAR MEETING
 AUGUST 20, 2019**

DISTRICT GOALS - 2019-2020 SCHOOL YEAR

- *Increase academic performance, challenge, and rigor for all learners through targeted intervention, carefully selected learning goals and course placements, enhanced collaborative teaching dynamics, and a differentiated classroom experience.*
- *Increase student mathematics achievement at every level through enhanced teacher pedagogy, thoughtful implementation of 21st-century learning tools, specific data analysis, and a careful program review and replacement strategy.*
- *Continue to improve and increase student writing across the curriculum through elevated expectations, teacher and administrative training, and student supports.*
- *Explore all opportunities for District-wide cost efficiencies in order to maximize funding for District programs.*

Mrs. Lynda Van Dyk, Board President, called to order the Workshop/Regular Meeting of the Board of Education at 7:01 p.m., in the Westbrook School Media Center. Mrs. Van Dyk asked for a moment of silence, led the flag salute, and read the Open Public Meetings Act Statement. Mrs. Van Dyk also reminded everyone in attendance to silence or turn off their cell phones and note the location of the emergency exits.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mrs. Romeo	Present	Mrs. Dwyer	Present	Mr. Ofshinsky	Present
Mr. Cytowicz	Present	Mr. Guarino	Present	Mrs. O'Brien	Present
Mr. Drew	Absent	Mrs. Fritz	Absent	Mrs. Van Dyk	Present

Minutes for the Workshop/Regular Meeting of August 20, 2019

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Alex Anemone	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Elizabeth McQuaid	Director of Special Services	Present
Andrew Brown, Esq.	Board of Education Attorney	Present

There was approximately 10 members of the public in attendance.

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mrs. Dwyer, seconded by Mrs. Romeo, to approve the following Resolution:

RESOLVED, that at 7:03 p.m., the Board immediately go into Executive Session for approximately thirty (30) minutes for the purpose of conducting one (1) HIB parent appeal and legal matters.

The executive session minutes will not be released until such time as the privilege or confidentiality is no long applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

The Board returned to the public meeting at 7:40 p.m.

ROLL CALL UPON RETURN FROM EXECUTIVE SESSION:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mrs. Romeo	Present	Mrs. Dwyer	Present	Mr. Ofshinsky	Present
Mr. Cytowicz	Present	Mrs. Fritz	Absent	Mrs. O'Brien	Present
Mr. Drew	Absent	Mr. Guarino	Present	Mrs. Van Dyk	Present

VII. SUPERINTENDENT'S REPORT - Dr. Alex Anemone

Dr. Anemone provided an update regarding a possible grade reconfiguration at Macopin School for September 2020. He spoke about the formation of sub-committees and the large number of volunteers including community members and teachers. The first meeting will be sometime after the start of the school year and volunteers will be notified by email.

Dr. Anemone discussed the HIB/ITP Semi-Annual Report, for the reporting period January through June, 2019. Numbers by school are: Apskawa - 2 investigations, with 1 HIB affirmed; Maple Road - 3 investigations, with 1 HIB affirmed; Marshall Hill - 3 investigations, with 1 HIB affirmed; Paradise Knoll - 0; Upper Greenwood Lake - 0; Westbrook - 0; Macopin - 0; and West Milford High School - 12 investigations, with 7 confirmed as HIBs. He indicated that training hours for students and staff were uploaded to the Department of Education.

VII. SUPERINTENDENT'S REPORT - Dr. Alex Anemone

Dr. Anemone spoke about monthly progress towards District goals, and all categories of goal setting for the 2019-2020 school year being finalized prior to the start of school.

VIII. DIRECTOR OF EDUCATION'S REPORT - Mr. Daniel Novak

Mr. Novak provided an update on summer projects to the Board. He spoke about LinkIt, a data warehousing platform that allows the upload of all of our District data. He spoke about training which occurred over the summer for the District data team and administrators. The staff will have professional development in September. LinkIt provides the ability to look closely at student progress with standardized testing, and will provide teachers with the ability to have access to information and reports on incoming students immediately. This information will also be shared with parents.

Mr. Novak also spoke about Class Link which will provide every student and staff member in the District with single sign-on. Once you are logged into Class Link, icons will be available to access all educational resources.

The Parent Portal will open on August 22nd. Parents and students will have access to their class schedule, bus pass, and elementary homeroom teaching assignment. There is an area for parent questions, which he urged all parents to complete. He also announced that school counselors will be available at the High School on August 22nd and at Macopin on August 26th for any course scheduling concerns.

Mrs. Dwyer asked Mr. Novak for summer curriculum meetings/progress reports for September. Mr. Novak explained that new courses that were approved and updates to current curriculum are in progress. Further information will be available at the Education Committee meeting in September. As an example, the 7th Grade Algebra 1 Honors class is new and teachers have completed that curriculum. Mrs. Dwyer asked when the new Code of Conduct book will be available for the Elementary schools. Mr. Novak explained that the Committee has met twice, there is a draft and he anticipates the Handbook will be shared at upcoming Back to School nights.

IX. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator

Motion by Mr. Ofshinsky, seconded by Mrs. Dwyer, to approve the following Board of Education meeting minutes:

- July 23, 2019 Public Hearing/Workshop/Regular Meeting
- July 23, 2019 Executive Session

VOICE VOTE:

All in Favor.

MOTION PASSED.

X. PRESIDENT'S REPORT - Mrs. Lynda Van Dyk

Mrs. Van Dyk spoke about September 3rd as the first reporting day for staff and that students report on September 5th. She also spoke about improvements to the buildings, the gymnasium floors at Macopin and the High School, the Field House, the new bleachers being completed, and the relocation of the Westbrook office. She thanked the staff and the administration for all of their hard work over the summer on these projects, and welcomed everyone back.

XI. PUBLIC COMMENT - AGENDA ITEMS (PLEASE SIGN IN)

This portion of the meeting is open to members of the public for the purpose of addressing resolutions on this agenda only. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. Each speaker will be given five (5) minutes, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All members of the public speaking during this public comment period are asked to address topics listed in the agenda. All speakers are asked to sign the register provided and to give their full name, spell their last name, group affiliation, if appropriate, and provide their address. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and respectful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged, and the Board and the Administration will not respond to them. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board is not responsible and is not liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments. Members of the public are reminded that they are legally responsible and liable for their comments.

Motion by Mr. Ofshinsky, seconded by Mrs. O'Brien, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

XII. MOTION BY MR. CYTOWICZ, SECONDED BY MRS. O'BRIEN, TO ADOPT THE AGENDA, AS PRESENTED, AND AMENDED, INCLUDING HAND CARRYS.

VOICE VOTE: All in Favor. MOTION PASSED.

XVIII. NEW BUSINESS

Motion by Mrs. Dwyer, seconded by Mrs. Romeo, to approve the following Resolution Naming the Field House at McCormack Field:

**GREG BAILEY FIELD HOUSE
"HOME OF THE HIGHLANDERS"**

WHEREAS, Greg Bailey was instrumental in the development and expansion of athletic programs at McCormack Field; and

WHEREAS, Greg Bailey served as a volunteer coach for many young athletes and continues to be a staunch supporter of the athletic and academic programs at West Milford High School; and

WHEREAS, he has made innumerable contributions of his time, talent, and business services to West Milford Township Public Schools; and

WHEREAS, Greg Bailey served as a prominent member of the West Milford Township Board of Education for twenty-two years; the longest serving member of the West Milford Board of Education; and

XVIII. NEW BUSINESS - Continued

WHEREAS, the naming of the Field House at McCormack Field in his honor will be an enduring tribute to Greg Bailey’s love for the West Milford Highlanders and his relentless dedication to all those who will use this facility for years to come.

NOW, THEREFORE, BE IT RESOLVED, that the West Milford Township Board of Education names the Field House at McCormack Field, the **Greg Bailey Field House *** Home of the Highlanders** to honor his valued service to all West Milford student athletes and the community of West Milford Township.

DISCUSSION: Mrs. Van Dyk spoke about Mr. Bailey and his commitment and contributions to the District and to the sports complex at McCormack Field and thanked Mr. Bailey for everything he has done for West Milford.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Yes	Mr. Ofshinsky	Yes	Mr. Cytowicz	Yes
Mrs. Fritz	Absent	Mrs. Dwyer	Yes	Mr. Drew	Absent
Mrs. Romeo	Yes	Mrs. O’Brien	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED**.

Dr. Anemone presented Mr. Bailey with a plaque on behalf of the Board.

Mr. Bailey thanked the Board for this wonderful honor and reiterated his commitment to providing what is best for West Milford. He wished the administration and staff a great school year, and thanked his family for all of their support. He also spoke about a poll conducted in the Super Football Conference with a category of “Best Public School Game Day Environment” and announced that West Milford was chosen. He also stated he will continue to offer paving services for the District.

XIII. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mrs. O’Brien, to approve the following agenda items #1 through #9, and item #11 (**Item #10 was TABLED to vote on after Executive Session**):

1. The recommendation of the Superintendent to approve the following **OVERNIGHT FIELD TRIP** for the 2019-2020 school year:

MACOPIN SCHOOL

EIGHTH GRADE - WASHINGTON, D.C. and PHILADELPHIA, PENNSYLVANIA

Purpose of trip: This trip is a culminating experience that combines United States history topics, which are included in the eighth grade curriculum, current events, and is also an exceptional social experience. This trip also serves as our eighth grade promotional trip and is available for any interested eighth grader who meets our discipline policy and attendance requirements.

XIII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

1. (Continued)

Location: Washington, D.C. and Philadelphia, Pennsylvania
 Dates of Trip: June 10-12, 2020
 Number of Students: Approximately 220
 Cost of Trip to Students: \$640.00
 Name of Advisor: Oliver Pruksarnukul
 Number of School Days Missed: 3
 Number of Chaperones: Approximately 22 chaperones plus two administrators

NOTE: All transportation, student, and chaperone fees are included in the total cost of the trip.

2. The recommendation of the Superintendent to approve the following field trip destinations to be added to the list of Board approved **FIELD TRIP LOCATIONS** for the 2019-2020 school year:

- Galaxy Diner, Butler, New Jersey
- Jefferson Township High School, Oak Ridge, New Jersey

NOTE: Both venues will be visited by the High School special education students per their IEP's.

3. The recommendation of the Superintendent to accept funds for the **ELEMENTARY and SECONDARY EDUCATION ACT (ESEA) Consolidated Formula Subgrant Application FY 2020** for the following amounts:

Title I	\$311,729.00
Title IIA	\$ 74,948.00
Title IV	<u>\$ 19,456.00</u>
Total	\$406,133.00

4. The recommendation of the Superintendent to approve an agreement with **HEROES AND COOL KIDS**, Norwood, New Jersey, for instructional training or high school students to mentor middle school students on making important life skills decisions, in an amount not to exceed \$5,000.00, for the 2019-2020 school year.

5. The recommendation of the Superintendent to submit **AMENDMENT #1** for the **ELEMENTARY and SECONDARY EDUCATION ACT (ESEA) Consolidated Formula Subgrant Application FY 2020**.

6. The recommendation of the Superintendent to accept the **INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA) GRANT** in the amount of \$851,974.00 (Basic Grant Award, ages 3-21), and \$38,105.00 (Preschool Grant Award, ages 3-5), for the 2019-2020 school year.

7. The recommendation of the Superintendent to approve the following **SCHOOL YEAR SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACTS**, effective September 1, 2019, through June 30, 2020:

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1 Student #: 72724	\$57,485.79	The Calais School Whippany, New Jersey

XIII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

7. (Continued)

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1	\$61,020.00	Chapel Hill Academy
1:1 Aide	\$28,800.00	Lincoln Park, New Jersey
Student #: 72742		

NOTE: These students recently moved into district.

2	\$66,909.69	Shepard School
Student #: 68766, 70547		Kinnelon, New Jersey

NOTE: Student #70547 transferred from another out-of-district school.

8. The recommendation of the Superintendent to approve the following **VOCATIONAL/TECHNICAL PAYABLE CONTRACT** for the 2019-2020 school year:

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1	\$11,116.00	Sussex County Technical School
Student #: 68358		Sparta, New Jersey

9. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board approve a payment of \$300.00 to the Morris Hills Regional School District, representing tuition for Student ID#68195 to attend the Morris Hills Adult High School, for the period of September 9, 2019, through January 8, 2020, in accordance with the terms of the release agreement signed by the student's parent, which is incorporated by reference herein.

11. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff, at the mileage rate established by the Board. (Documentation provided electronically.)

ROLL CALL FOR ITEMS #1 THROUGH #9, AND ITEM #11:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mr. Ofshinsky	Yes	Mr. Cytowicz	Yes
Mrs. Fritz	Absent	Mrs. O'Brien	Yes	Mr. Guarino	Yes
Mr. Drew	Absent	Mrs. Romeo	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Nicole Fritz, Chairperson

NOTE: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to their start date.

Motion by Mrs. O'Brien, seconded by Mr. Cytowicz, to approve the following agenda items #1 through #41:

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

DISCUSSION: Mrs. Romeo discussed item #1 and acknowledged Teresa DiMenza. Mrs. Romeo spoke about how she was a student on her bus, and extended congratulations on her retirement. She also thanked her for her warm smile as she greeted students on the bus.

1. The recommendation of the Superintendent to accept, with regret, the resignation of **TERESA DiMENZA**, Bus Driver, Transportation, retroactive from June 30, 2019, for the purpose of retirement.
2. The recommendation of the Superintendent to accept, the resignation of **SUSAN SANDS**, Cafeteria Aide, Marshall Hill School, retroactive from August 4, 2019.
3. The recommendation of the Superintendent to accept, the resignation of **ELLEN IRIZARRY**, Cafeteria Aide, Marshall Hill School, retroactive from August 13, 2019.

NOTE: Not resigning as SACC Aide

4. The recommendation of the Superintendent to accept the resignation of **JOSEPH FUCCI**, Bus Driver, Transportation, effective September 1, 2019.
5. The recommendation of the Superintendent to approve the appointment of **LAURA HARDEN**, Special Education Teacher (Resource Center), Maple Road (PC#90.03.40.BXT), at the annual salary of \$54,700.00 (BA/1), with health benefits, effective September 1, 2019, through June 30, 2020, per Board of Education/WMEA Agreement. (Replaces Velebir) Account: 11-213-100-101-10-10-000
6. The recommendation of the Superintendent to approve the appointment of **AMBER HARDEN**, Special Education Teacher (Resource Center), Apshawa School (PC#90.01.40.BJY), at the annual salary of \$54,700.00 (BA/1), with health benefits, effective September 1, 2019, through June 30, 2020, per Board of Education/WMEA Agreement. (Replaces McNamara) Account: 11-213-100-101-10-10-000
7. The recommendation of the Superintendent to approve the appointment of **MIRANDA WARREN-JURGENSEN**, Special Education Teacher (Behavioral Disabilities), Macopin School (PC#90.08.31.ARZ), at the annual salary of \$57,900.00 (BA/5)(prorated), with health benefits, effective October 18, 2019, or upon release from present employer, through June 30, 2020, per Board of Education/WMEA Agreement. (Replaces DeAngelis) Account: 11-209-100-101-10-10-000

NOTE: Pending Certification

8. The recommendation of the Superintendent to approve the appointment of **ALYSSA HAUSMANN**, Special Education Teacher (Resource Center), Upper Greenwood Lake School (PC#90.06.40.BXA; 90.06.40.ASY), at the annual salary of \$54,700.00 (BA/1)(prorated), with health benefits, effective October 18, 2019, or upon release from present employer, through June 30, 2020, per Board of Education/WMEA Agreement. (Replaces Visconti) Account: 11-213-100-101-10-10-000

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

9. The recommendation of the Superintendent to approve the appointment of **JOYCE RILEY**, School Nurse (Additional Service), Maple Road School, at the hourly rate of \$76.29, without health benefits, not to exceed ten (10) hours per week, effective September 1, 2019, through June 30, 2020, per Board of Education Agreement. (New Position) Account: 62-990-320-101-10-10-403

NOTE: Substitutes will be In-District Nurses at their present hourly rate.

10. The recommendation of the Superintendent to approve the appointment of **JENNIFER HOOD**, Athletic Trainer (.71), High School (PC#53.09.11.CBT), at the annual salary of \$38,387.00 (BA/1)(prorated), without health benefits, effective September 1, 2019, through June 30, 2020, per Board of Education/WMEA Agreement. (Replaces Lunger) Account: 11-402-100-104-10-10-000

NOTE: Pending Certification

11. The recommendation of the Superintendent to approve the appointment of **MICHAEL LEVINE**, Custodian, Apshawa School (PC#45.01.M3.BBO), at the annual salary of \$45,176.00 (prorated), with a 180-day probationary period, with health benefits, effective August 23, 2019, through June 30, 2019. (Replaces Micari) Account: 11-000-262-110-10-10-000

NOTE: Pending satisfactory physical

12. The recommendation of the Superintendent to approve the appointment of **ALAN JOHNSON**, School Bus/Van Driver, Transportation (PC#25.18.T1.BFT), 4.75 hours/day, at the annual salary of \$19,505.97, without health benefits, effective September 1, 2019, through June 30, 2020, per Board of Education/WMBDA Agreement. (Replaces Youngblood) Account: 11-000-270-161-10-10-000

NOTE: Salary may be adjusted pending the completion of contract negotiations.

13. The recommendation of the Superintendent to approve the appointment of **SILENA HASS**, School Bus/Van Driver, Transportation (PC#25.18.T1.BEJ), 4.5 hours/day, at the annual salary of \$18,479.34, without health benefits, effective September 1, 2019, through June 30, 2020, per Board of Education/WMBDA Agreement. (Replaces Byro) Account: 11-000-270-160-10-10-000

NOTE: Salary may be adjusted pending the completion of contract negotiations.

14. The recommendation of the Superintendent to approve the appointment of **DAVID DeLUCCA**, School Bus/Van Driver, Transportation (PC#25.18.T1.BDZ), 4.5 hours/day, at the annual salary of \$18,479.34, without health benefits, effective September 1, 2019, through June 30, 2020, per Board of Education/WMBDA Agreement. (Replaces DiMenza) Account: 11-000-270-161-10-10-000

NOTE: Salary may be adjusted pending the completion of contract negotiations.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

15. The recommendation of the Superintendent to approve the appointment of **KELLY PADOVANI**, School Bus/Van Driver, Transportation (PC#25.18.T1.BFS), 4.5 hours/day, at the annual salary of \$16,008.84, without health benefits, effective September 1, 2019, through June 30, 2020, per Board of Education/WMBDA Agreement. (Replaces Fucci) Account: 11-000-270-161-10-10-000

NOTE: Salary may be adjusted pending the completion of contract negotiations.

16. The recommendation of the Superintendent to approve the appointment of **DEBORAH ADAIR**, Vehicle Aide, Transportation (PC#25.18.T5.CDA), 4 hours/day, at the hourly rate of \$11.00, without health benefits, effective September 1, 2019, through June 30, 2020, per Board of Education/WMBDA Agreement. (New Position) Account: 11-000-270-161-10-10-000

NOTE: Salary may be adjusted pending the completion of contract negotiations.

17. The recommendation of the Superintendent to approve the appointment of **KERI JONAS**, Vehicle Aide, Transportation (PC#25.18.T5.CDV), 4 hours/day, at the hourly rate of \$11.00, without health benefits, effective September 1, 2019, through June 30, 2020, per Board of Education/WMBDA Agreement. Account: 11-000-270-161-10-10-000

NOTE: Salary may be adjusted pending the completion of contract negotiations.

18. The recommendation of the Superintendent to approve the appointment of **SUZANNE PACE**, Vehicle Aide, Transportation (PC#25.18.T5.CET), 4 hours/day, at the hourly rate of \$11.00, without health benefits, effective September 1, 2019, through June 30, 2020, per Board of Education/WMBDA Agreement. Account: 11-000-270-161-10-10-000

NOTE: Salary may be adjusted pending the completion of contract negotiations.

19. The recommendation of the Superintendent to approve a leave of absence for **CANDICE OLTMANNS**, Special Education Teacher (Resource Center), Macopin School, with pay using sick days effective September 3, 2019, through September 30, 2019, then without pay under the Family Medical Leave Act effective October 1, 2019, through October 30, 2019. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

20. The recommendation of the Superintendent to approve the appointment of **PAMELA ROCCISANO**, Replacement Special Education Teacher (Resource Center), Macopin School (PC#99.08.00.CEB), at the per diem rate of \$150.00, with health benefits, effective September 3, 2019, through October 30, 2019, per Board of Education Agreement. (Replaces Oltmanns) Account: 11-213-100-101-10-10-000

NOTE: The duration of the position is based on the date of the employee's return to work.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

21. The recommendation of the Superintendent to approve **an amendment of a previously approved resolution (June 2019)**, for a leave of absence for **KELLY ROWLAND**, Kindergarten Teacher, Marshall Hill School, with pay using sick days effective October 7, 2019, through December 6, 2019, then without pay under the Family Medical Leave Act effective December 9, 2019, through **March 6, 2020**, then on an unpaid leave effective **March 9, 2020**, through March 13, 2020. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

22. The recommendation of the Superintendent to approve the appointment of **JOELLE SARNELLA**, Replacement Kindergarten Teacher, Marshall Hill School (PC#99.04.00.CER), at the per diem rate of \$150.00, effective October 7, 2019, through March 6, 2020, then at the annual salary of \$54,700.00 (BA/1) (prorated), effective March 9, 2020, through March 13, 2020, with health benefits, per Board of Education. (Replaces Rowland)
Account: 11-110-100-101-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

23. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2019-2020 school year, effective September 1, 2019, through June 30, 2020:

LAUREN CONLON (Teacher & Special Projects)
ANNA KLUBEK (Nurse)
ARIANNA MCGUINNESS (Teacher)
WILLIAM MINICK (Teacher)
SUZANNE OESTERLE (Teacher)
JOELLE SARNELLA (Teacher)
KELLY SMITH (Teacher)

24. The recommendation of the Superintendent to approve a **CHANGE OF ASSIGNMENT** for **KAREN JOHNSON**, from Supervisor of History/Social Sciences and Business, District-wide, to Supervisor of History/Social Sciences and Guidance, District-wide (PC#15.98.P4.AJO; 15.09.P4.AJN), at the annual salary of \$121,754.00 (prorated) and \$1,900.00 longevity (prorated), with health benefits, effective August 21, 2019, through June 30, 2020, per Board of Education/WMPA Agreement. (Replaces Cosmi-Godau) Accounts: 11-000-221-102-10-10-143 (90%); 11-000-223-102-10-10-143 (10%)

25. The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **ROBERT SHEVLIN**, from Custodian, Marshall Hill School, to Assistant Head Custodian, Maple Road School (PC#45.03.M2.BBQ), at the salary of \$45,686.00 (prorated) and Assistant Head Custodian stipend of \$2,954.00 (prorated), with health benefits, effective August 21, 2019, through June 30, 2020, per Board of Education/WMCMA Agreement. (Replaces DeFeo) Account: 11-000-262-110-10-10-000.

26. The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **CHRISTOPHER MICARI**, from Custodian, Apshawa School, to Custodian, Marshall Hill School (PC#45.04.M3.BBU), at the annual salary of \$45,686.00 (prorated), with health benefits, effective August 21, 2019, through June 30, 2020. (Replaces Shevlin) Account: 11-000-262-110-10-10-000.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

- 27. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (July 2019)**, for a **TRANSFER OF ASSIGNMENT** for **NANCY WORDEN**, from Vehicle Aide, Transportation, to Special Use Vehicle Driver, Transportation (PC#85.18.T2/BGB), for **five (5)** hours at the per diem rate of \$93.09, without health benefits, effective September 1, 2019, through June 30, 2020, per Board of Education Agreement. (Replaces Smolinski) Account: 11-000-270-161-10-10-000

- 28. The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **EDWARD MARZALIK**, from Special Education Teacher (Behavioral Disabilities), Highlander Academy, to Automotive Technology Teacher, High School (PC#90.09.18.AKW), at the annual salary of \$82,400.00 (MA+30/14), with health benefits, effective September 1, 2019, through June 30, 2020, per Board of Education/WMEA Agreement. (Replaces Giesler) Account: 11-140-100-101-10-10-000

NOTE: Pending Certification

- 29. The recommendation of the Superintendent to approve a **TRANSFER/INCREASE OF ASSIGNMENT** for **BARBARA EDWARDS**, from 0.6 Special Education Teacher (Resource Center), Maple Road School, to 1.0 Special Education Teacher (Resource Center), High School (PC#90.09.40.BNO), at the annual salary of \$59,100.00 (BA/7), with health benefits, effective September 1, 2019, through June 30, 2020, per Board of Education/WMEA Agreement. (Replaces Rosenblatt) Account: 11-213-100-101-10-10-000

- 30. The recommendation of the Superintendent to approve the following **TRANSFER OF ASSIGNMENTS** for the 2019-2020 school year, effective September 1, 2019, through June 30, 2020:

<u>Employee</u>	<u>From</u>	<u>To</u>
KELLY McCOURT (PC#90.04.40.ASH-.5; 90.04.40.ASP-.5) (Replaces Santonacita) Account: 11-213-100-101-10-10-000	Special Education Teacher (Resource Center) Macopin	Special Education Teacher (Resource Center) Marshall Hill
PAMELA KURZ (PC#90.04.40.BYF) Account: 11-213-100-101-10-10-000	Special Education Teacher (Resource Center) Westbrook/Marshall Hill	Special Education Teacher (Resource Center) Marshall Hill
JAIME GIORDANO (PC#90.03.53.CDT) (Replaces Samuelson) Account: 11-214-100-101-10-10-000	Special Education Teacher (Resource Center) High School	Special Education Teacher (Autism) Maple Road
BLAKE VISCONTI (PC#90.01.31.AOX) (Replaces Somers) Account: 11-209-100-101-10-10-000	Special Education Teacher (Resource Center) Upper Greenwood Lake	Special Education Teacher (Behavioral Disabilities) Aphawa
ANNE McGOWAN (PC#60.09.S5.AVQ) Account: 11-212-100-106-10-10-000	Special Class Aide Aphawa	1:1 Special Class Aide High School

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

30. (Continued)

<u>Employee</u>	<u>From</u>	<u>To</u>
KATHERINE TELSCHOW (PC#60.09.S5.BZW) Account: 11-212-100-106-10-10-000	Special Class Aide Macopin	1:1 Special Class Aide High School

31. The recommendation of the Superintendent to approve the following **SALARY GUIDE CHANGE** adjustments for certified teaching staff members, effective September 1, 2019, through June 30, 2020, per Board of Education/WMEA Agreement:

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Salary</u>
ROBERT CALLAMARI	BA/6	MA/7	\$ 62,650.00
DAVID GLUCKSTEIN	MA+30/19	MA+60/19	\$111,000.00
PAMELA KURZ	MA/7	MA+30/8	\$ 68,800.00
KELLY ROWLAND	MA/8	MA+30/9	\$ 70,100.00
JACQUELINE SEGAL	BA/7	MA/8	\$ 63,850.00

32. The recommendation of the Superintendent to approve the following schedule of salary and benefit credits from **ESEA FUNDS** for the 2019-2020 school year - Accounts: 20-231-100-101-10-50-000; 20-231-200-105-10-50-000* ESEA Title I Grant:

<u>Employee</u>	<u>Salaries</u>	<u>Portion by Title</u>	<u>School</u>
LESLIE FINKE	\$97,550.00	\$39,020.00	Macopin
JACLYN BECKER	\$75,350.00	\$30,000.00	Aphsawa
CHRISTINE GENARDI-FISHER	\$58,500.00	\$29,250.00	Marshall Hill
HOLLIE MILLER	\$63,900.00	\$31,950.00	UGL
TARA FITZGERALD*	\$75,886.00	\$10,000.00	Board Office

NOTE: Funded through the ESEA Title I Grant

33. The recommendation of the Superintendent to approve **PERFECT ATTENDANCE AWARDS**, for the following employees in accordance with the provisions of the Board of Education/WMBDA Agreement and Special Use Vehicle Drivers Employment Agreement, for the 2018-2019 school year - Accounts: 11-000-270-161-10-10-000*, 11-000-270-160-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Amount</u>
STEVEN BECKER	School Bus Driver	\$375.00
DIANE BIDWELL*	Special Use Vehicle Driver	\$200.00
GAIL GRAF	School Bus Driver	\$375.00
MICHAEL GROSSO	School Bus Driver	\$375.00
KRISTA ZWEIL	School Bus Driver	\$375.00

34. The recommendation of the Superintendent to approve the following **AFTER SCHOOL STUDENT ACTIVITY CLUBS and ADVISORS** for the 2019-2020 school year, at the hourly rate of \$34.00, per Board of Education/WMEA Agreement:

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

34. (Continued)

<u>Advisor</u>	<u>Club</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
TANJA LANE	Inspires	Westbrook	15	\$ 510.00
CHRISTOPHER JONES	Inspires	Westbrook	15	\$ 510.00
WENDY BECKER	Cares	Westbrook	15	\$ 510.00
CHRISTINE ERRICHELLO	Cares	Westbrook	15	\$ 510.00
JODIE COMUNE	TREP\$	Westbrook	10.5	\$ 357.00
MEGHAN DONEGAN	TREP\$	Westbrook	10.5	\$ 357.00
CAROL FORMICA	Sprouts	Westbrook	6	\$ 204.00
JODIE COMUNE	Sprouts	Westbrook	6	\$ 204.00
JENELLE PEINE	Sprouts	Westbrook	6	\$ 204.00
JILL SIMONS	Walkers	Westbrook	7	\$ 238.00
DIANE PIZZULO	Walkers	Westbrook	7	\$ 238.00
JENNIFER CASPERSON	Green	Westbrook	16	\$ 544.00
REGINA CANALI	Green	Westbrook	16	\$ 544.00
ERIN DAVIE	Green	Westbrook	16	\$ 544.00
MICHELLE DeVOID	Yoga	Apshawa	15	\$ 510.00
JACLYN BECKER	Yoga	Apshawa	15	\$ 510.00
SARAH WARREN	Garden	Apshawa	10	\$ 340.00
SAMANTHA PETTORINI	Character	Apshawa	14	\$ 476.00
MICHELLE DeVOID	Character	Apshawa	14	\$ 476.00
SAMANTHA PETTORINI	Student Council	Apshawa	11	\$ 374.00
MICHELLE DeVOID	Student Council	Apshawa	11	\$ 374.00
CATHERINE CLINTON	TREP\$	Apshawa	14	\$ 476.00
CHRISTINE RODEK	TREP\$	Apshawa	14	\$ 476.00
MICHAEL KOGER	Intramurals	Apshawa	30	\$1,020.00
MARLO RAMBOWSKI	Intramurals	Apshawa	30	\$1,020.00

NOTE: The above clubs funding through the PTA.

35. The recommendation of the Superintendent to approve the following **AFTER SCHOOL STUDENT ACTIVITY CLUBS and ADVISORS** for the 2019-2020 school year, at the hourly rate of \$34.00, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Advisor</u>	<u>Club</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
JACLYN BECKER	Robotics	Apshawa	20	\$680.00
JUSTIN RUNNE	Robotics	Maple Road	20	\$680.00
MERJEME DUFFY	Robotics	Marshall Hill	20	\$680.00
JOHANNA ARCHER	Robotics	UGL	20	\$680.00
ERIN DAVIE	Robotics	Westbrook	20	\$680.00
DIANA BIVONA	STEM	Maple Road	15	\$510.00
JESSICA COHEN	STEM	Paradise Knoll	15	\$510.00
KELLY FRASCA	STEM	Paradise Knoll	15	\$510.00
CHRISTINA RODEK	STEM	Apshawa	15	\$510.00
LISA LAVIANO	History	Apshawa	15	\$510.00
JACLYN BECKER	History	Apshawa	15	\$510.00
TRICIA GRANEY	History	Maple Road	15	\$510.00
ALEXANDRA HEFFERON	History	Marshall Hill	15	\$510.00
DIANNE BYERS	History	Paradise Knoll	15	\$510.00
MELISSA KEIL	History	Paradise Knoll	15	\$510.00
MINDY TURNER	History	UGL	15	\$510.00

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

36. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (July 2019)**, for the following **HIGH SCHOOL STUDENT ACTIVITY ADVISOR and HOURS** for the 2019-2020 school year, at the hourly rate of \$34.00, per Board of Education/WMEA Agreement - Account: 11-000-223-890-09-35-000:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
ROBERT CALLAMARI	Model UN	50	\$1,700.00

37. The recommendation of the Superintendent to approve the following **MACOPIN SCHOOL STUDENT ACTIVITY AFTER SCHOOL CLUBS, ADVISORS and HOURS** for the 2019-2020 school year, at the hourly rate of \$34.00, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
ROBERT CALLAMARI	Model UN	40	\$1,360.00
KRISTA PROVOST	History	40	\$1,360.00
MARY BOZENMAYER	Science Olympiad	25	\$ 850.00

38. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENT and STIPEND for FALL and WINTER 2019-2020 ATHLETIC SEASON**, per Board of Education/WMEA Agreement - Account: 11-402-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
LAUREN CONLON	Assistant Cheer Coach (Fall)	A	\$3,565.00
	Assistant Cheer Coach (Winter)	A	\$3,565.00

NOTE: Pending Certification

39. The recommendation of the Superintendent to approve the following High School students as **AUDIO VISUAL/LIGHTING TECHNICIANS** for the 2019-2020 school year at an hourly rate not to exceed \$10.00 - Account: 11-000-262-300-17-17-000:

NICHOLAS BARTOLI	KELLY BRENNAN
NOAH DURGIN	DANIEL KEARNEY
ELI MANGEAN	ALAN VAN ALSTYNE

40. The recommendation of the Superintendent to approve the following **PRACTICUM COLLEGE STUDENT**, for the **FALL** semester of the 2019-2020 school year, at no cost to the District:

<u>Student</u>	<u>College</u>	<u>Subject/Grade</u>	<u>Timeframe</u>
JULIANNE CACACE	William Paterson	Physical Education High School	Fall 2019 1 day a week

41. The recommendation of the Superintendent to approve the following **JOB DESCRIPTION:** (Documentation provided electronically.)

SUPERVISOR OF MATHEMATICS and BUSINESS, K-12 (New)

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

ROLL CALL FOR ITEMS #1 THROUGH #41:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Fritz	Absent	Mr. Ofshinsky	Yes	Mrs. Dwyer	Yes
Mrs. O'Brien	Yes	Mrs. Romeo	Yes*	Mr. Cytowicz	Yes
Mr. Guarino	Yes	Mr. Drew	Absent	Mrs. Van Dyk	Yes*

*Mrs. Romeo and Mrs. Van Dyk "Abstained" to Item #35.

The **MOTION PASSED.**

Motion by Mrs. O'Brien, seconded by Mr. Cytowicz, to approve the following agenda items #42 through #46:

- (42.) The recommendation of the Superintendent to approve the appointment of **JACLYN BOHAN**, Supervisor of Mathematics and Business (PC#10.98.P4.AET; 15.98.P4.CEQ), District-wide, at the annual salary of \$106,966.00 (prorated), with health benefits, effective October 18, 2019, or upon release from present employer, through June 30, 2020, per Board of Education/WMPA Agreement. (Replaces Gretina/Johnson) Accounts: 11-000-221-102-10-10-143 (90%); 11-000-223-102-10-10-143 (10%)
- (43.) The recommendation of the Superintendent to approve the appointment of **BRIAN DeYOUNG**, Special Education Teacher (Behavioral Disabilities), Highlander Academy (PC#90.09.31.BUV), at the annual salary of \$54,700.00 (BA/1), with health benefits, effective September 4, 2019, or upon release from present employer, through June 30, 2020, per Board of Education/WMEA Agreement. (Replaces Marzalik) Account: 11-209-100-101-10-10-105
- (44.) The recommendation of the Superintendent to approve the appointment of **MELISSA LIEBAU**, Special Class Aide, High School (PC#60.09.S5.BZX), at the annual salary of \$23,422.00 (Step 1), with health benefits, effective September 1, 2019, through June 30, 2020, per Board of Education/WMSCA Agreement. (Replaces Erbeck) Account: 11-212-100-106-10-10-000
- (45.) The recommendation of the Superintendent to approve the appointment of **TIMOTHY MICKENS**, Special Class Aide, Paradise Knoll School (PC#60.05.S5.BWE), at the annual salary of \$23,422.00 (Step 1), with health benefits, effective September 1, 2019, through June 30, 2020, per Board of Education/WMSCA Agreement. (Replaces Bender) Account: 11-212-100-106-10-10-100
- (46.) The recommendation of the Superintendent to approve the appointment of **NICOLE ARATA**, Special Class Aide, Marshall Hill School (PC#60.04.S5.BLY), at the annual salary of \$24,000.00 (Step 2), with health benefits, effective September 1, 2019, through June 30, 2020, per Board of Education/WMSCA Agreement. (Replaces Gangi) Account: 11-214-100-106-10-10-000

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

ROLL CALL FOR ITEMS #42 THROUGH #46:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Fritz	Absent	Mrs. O'Brien	Yes	Mrs. Dwyer	Yes
Mrs. Romeo	Yes	Mr. Guarino	Yes	Mr. Ofshinsky	Yes
Mr. Drew	Absent	Mr. Cytowicz	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

DISCUSSION: Dr. Anemone acknowledged and congratulated the new Math and Business Supervisor, Jaclyn Bohan, and welcomed her to the District.

Miss Bohan addressed the Board and thanked them for this opportunity. She stated that she looks forward to working with the Math and Business teachers in the District in continuing to move education forward.

XV. OPERATIONS & FINANCE, Mr. Raymond Guarino - Chairperson

Motion by Mr. Guarino, seconded by Mrs. O'Brien, to approve the following agenda items #1 through #14:

1. The recommendation of the Superintendent to approve an agreement with **TEACH4RESULTS**, Long Valley, New Jersey, for professional development services, in an amount not to exceed \$11,500.00, for the 2019-2020 school year. Account: 20-270-200-320-10-50-000 - ESEA Title IIA

NOTE: Funded through the ESEA Title IIA Grant
2. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (July 2019)**, for a **JOINT TRANSPORTATION AGREEMENT with SUSSEX COUNTY REGIONAL COOPERATIVE** to transport three (3) West Milford students (ID#'s 72724, 63637, 68661) to **CALAIS SCHOOL**, Whippany, New Jersey (Route# SR-573), retroactive from July 8, 2019, through August 16, 2019, **without** an aide, at a route cost of \$7,200.00, plus an administrative fee of \$288.00, for a total cost of \$7,488.00.
3. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (July 2019)**, for a **JOINT TRANSPORTATION AGREEMENT with SUSSEX COUNTY REGIONAL COOPERATIVE** to transport two (2) West Milford student (ID#61523, 72508) to **E.C.L.C.**, Ho-Ho-Kus, New Jersey (Route# SR-042), retroactive from July 8, 2019, through August 2, 2019, **without** an aide, at a route cost of \$4,825.02, plus an administrative fee of \$447.00, for a total cost of \$5,272.02.
4. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (July 2019)**, for a **JOINT TRANSPORTATION AGREEMENT with SUSSEX COUNTY REGIONAL COOPERATIVE** to transport one (1) West Milford student (ID#68705) to **LAKE DRIVE SCHOOL**, Mountain Lakes, New Jersey (Route# SR-076), retroactive from July 1, 2019, through July 26, 2019, **without** an aide, at a route cost of \$2,531.37, plus an administrative fee of \$101.26, for a total cost of \$2,632.63.

XV. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

5. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **SUSSEX COUNTY REGIONAL COOPERATIVE** to transport two (1) West Milford student (ID#72742) to **CHAPEL HILL ACADEMY**, Lincoln Park, New Jersey (Route #SQ-164), retroactive from July 1, 2019, through August 13, 2019, with an aide, at a route cost of \$7,200.00, plus an administrative fee of \$288.00, for a total cost of \$7,488.00.
6. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **SUSSEX COUNTY REGIONAL COOPERATIVE** to transport one (1) West Milford student (ID#68358) to **SUSSEX COUNTY TECHNICAL SCHOOL**, Sparta, New Jersey (Route #R-07), effective September 1, 2019, through June 30, 2020, at a route cost of \$6,847.20, plus an administrative fee of \$136.95, for a total cost of \$6,984.15
7. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **JEFFERSON TOWNSHIP BOARD OF EDUCATION** to provide transportation services for the 2019-2020 school year, effective September 1, 2019, through June 30, 2020.
8. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **JEFFERSON TOWNSHIP BOARD OF EDUCATION** to transport one (1) West Milford student (ID#68358) from **SUSSEX COUNTY TECHNICAL SCHOOL**, Sparta, New Jersey (Route #PJH-04PM), effective September 1, 2019, through June 30, 2020, at a route cost of \$4,000.00.
9. The recommendation of the Superintendent to approve applications for **DUAL USE ROOMS** for the 2019-2020 school year. (Documentation provided electronically.)
10. The recommendation of the Superintendent to approve the renewal application for **TEMPORARY INSTRUCTIONAL SPACE** for the Highlander Academy for the 2019-2020 school year. (Documentation provided electronically.)
11. The recommendation of the Superintendent to approve the **DISPOSAL** of old, obsolete printing equipment, fully depreciated, unrepairable and no longer of use to the District. (List of equipment provided electronically.)
12. The recommendation of the Superintendent to approve the following Resolution:

BE IT RESOLVED, that the West Milford Board of Education authorizes the Business Administrator/Board Secretary to prepare re-bid documents and to advertise for bids on the sale of the Hillcrest property, at a minimum bid of \$250,000.00.
13. The recommendation of the Superintendent to approve an adjustment to the **MILEAGE REIMBURSEMENT RATE** from \$0.31/mile to \$0.35/mile, consistent with the OMB circular and regulations, for the 2019-2020 school year.

NOTE: This change is required to remain compliant with the new State accountability law and regulations.

XV. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

14. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Transportation Staff, at the mileage rate established by the Board. (Documentation provided electronically.)

ROLL CALL FOR ITEMS #1 THROUGH #14:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Yes	Mr. Ofshinsky	Yes	Mr. Cytowicz	Yes
Mrs. Fritz	Absent	Mrs. Dwyer	Yes	Mr. Drew	Absent
Mrs. Romeo	Yes	Mrs. O'Brien	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

Motion by Mr. Guarino, seconded by Mrs. O'Brien, to approve the following agenda item #15:

15. The recommendation of the Superintendent to approve the **LIST OF BILLS/ VENDORS** for the period ending **August 20, 2019**, in the amount of \$2,258,609.93. (Documentation provided electronically.)

ROLL CALL FOR ITEM #15:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Fritz	Absent	Mrs. Dwyer	Yes	Mrs. Romeo	Yes
Mr. Guarino	Yes	Mrs. O'Brien	Yes	Mr. Cytowicz	Yes
Mr. Drew	Absent	Mr. Ofshinsky	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

Motion by Mr. Guarino, seconded by Mrs. O'Brien, to approve the following agenda item #16:

16. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **June 30, 2019:**

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2018-2019** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$19,626.68.

ROLL CALL FOR ITEM #16:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Yes	Mrs. Fritz	Absent	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mrs. Dwyer	Yes	Mr. Drew	Absent
Mrs. Romeo	Yes	Mr. Ofshinsky	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

XV. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

Motion by Mr. Guarino, seconded by Mrs. O'Brien, to approve the following agenda item #17:

- 17. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **August 20, 2019**:

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2019-2020** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$89,190.30.

ROLL CALL FOR ITEM #17:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mrs. Dwyer	Yes	Mr. Drew	Absent
Mrs. Romeo	Yes	Mrs. Fritz	Absent	Mr. Cytowicz	Yes
Mr. Guarino	Yes	Mr. Ofshinsky	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED**.

Motion by Mr. Guarino, seconded by Mrs. O'Brien, to approve the following agenda item #18:

- 18. The recommendation of the Superintendent to approve the **PAYROLL** of July 31, 2019 and August 15, 2019 in the amount of \$973,674.86. (Documentation provided electronically.)

ROLL CALL FOR ITEM #18:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Romeo	Abstain	Mr. Ofshinsky	Yes	Mrs. Dwyer	Yes
Mrs. O'Brien	Yes	Mrs. Fritz	Absent	Mr. Cytowicz	Yes
Mr. Guarino	Yes	Mr. Drew	Absent	Mrs. Van Dyk	Abstain

The **MOTION PASSED**.

Motion by Mr. Guarino, seconded by Mrs. O'Brien, to approve the following agenda item #19:

- 19. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **August 20, 2019** Regular Meeting of the Board contains the **preliminary** A148 Report of the Secretary and the **preliminary** A149 Treasurer's Monthly Report; and

WHEREAS, both the **preliminary** A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$7,465,083.82 as of June 30, 2019; therefore

XV. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

19. (Continued)

BE IT RESOLVED, that the **preliminary** Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

ROLL CALL FOR ITEM #19:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mr. Drew	Absent	Mrs. O'Brien	Yes
Mr. Guarino	Yes	Mr. Ofshinsky	Yes	Mrs. Romeo	Yes
Mr. Cytowicz	Yes	Mrs. Fritz	Absent	Mrs. Van Dyk	Yes

The **MOTION PASSED**.

Motion by Mr. Guarino, seconded by Mrs. O'Brien, to approve the following agenda item #20:

20. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of June 30, 2019, after review of the **preliminary** Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL FOR ITEM #20:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mrs. O'Brien	Yes	Mr. Guarino	Yes
Mrs. Romeo	Yes	Mrs. Fritz	Absent	Mr. Cytowicz	Yes
Mr. Drew	Absent	Mr. Ofshinsky	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED**.

Motion by Mr. Guarino, seconded by Mrs. O'Brien, to approve the following agenda items #21 through #23:

DISCUSSION: Mr. Cytowicz inquired if each item needed to be moved for a separate vote. Mr. Brown, the Board Attorney, stated the items could be moved as a whole with a roll call vote.

Mr. Cytowicz spoke about items #21 through #23, and stated he was very excited for this plan.

(21.) The recommendation of the Superintendent to approve the following Resolution:

XV. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

(21.) (Continued)

RESOLUTION OF THE WEST MILFORD TOWNSHIP BOARD OF EDUCATION IN THE COUNTY OF PASSAIC, NEW JERSEY, APPROVING AN ENERGY SAVINGS PLAN

WHEREAS, TRC Energy Services, on behalf of the West Milford Township Board of Education in the County of Passaic, New Jersey (the "Board of Education" or the "School District") performed energy audits of its school facilities in accordance with the Board of Public Utilities Local Government Energy Audit Grant Program and thereafter determined to consider the adoption and implementation of an energy savings improvement program pursuant to N.J.S.A. 18A:18A-4.6 and to seek the assistance of an energy services company through competitive contracting pursuant to N.J.S.A. 18A:18A-4.6(b)(1) and N.J.S.A. 18A:18A-4.1 *et seq.* for assistance with the development and implementation of an energy savings plan; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.6, as amended and 18A:18A-4.1, *et seq.*, the School District released its October 23, 2018, publicly advertised Request for Proposals for the planning, development and implementation of an Energy Savings Plan through an Energy Savings Improvement Program, pursuant to the Energy Savings Improvement Plan Law; and

WHEREAS, Energy Systems Group ("ESG") submitted a proposal for the construction and/or installation of energy related upgrades at facilities owned by the School District and was appointed by this Board of Education as its Energy Services Company ("ESCO"), to assist the School District with the implementation of its Energy Savings Plan, in accordance with the requirements of the competitive contracting process set forth in N.J.S.A. 18A:18A-4.1 *et seq.*; and

WHEREAS, ESG has worked with the representatives of the Board of Education to develop an Energy Savings Plan, which includes savings from a solar power purchase agreement which is separately being procured via a competitive contracting process and has presented the proposed plan to this Board of Education; and

WHEREAS, this Board of Education appointed DLB Associates, a qualified independent third party (the "Verification Agent"), to verify that the projected energy savings to be realized from the proposed program has been calculated as required by law, the Verification Agent has issued its report to this effect verifying the savings set forth in the Energy Savings Plan, the report and proposed plan have been submitted to the Board of Public Utilities for review and the Board of Public Utilities has approved the proposed plan; and

WHEREAS, after reviewing the proposed plan, this Board of Education has determined that the energy savings generated from reduced energy use from the Energy Conservation Measures set forth in the Energy Savings Plan will be sufficient to cover the cost of the program's Energy Conservation Measures and that it is in the best interest of the School District to approve, adopt and implement the Energy Savings Plan for the School District pursuant to N.J.S.A. 18A:18A-4.6;

NOW, THEREFORE, BE IT RESOLVED BY THE WEST MILFORD TOWNSHIP BOARD OF EDUCATION OF THE WEST MILFORD SCHOOL DISTRICT IN THE COUNTY OF PASSAIC, NEW JERSEY, AS FOLLOWS:

XV. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

(21.) (Continued)

SECTION 1. The Energy Savings Plan submitted by Energy Systems Group, LLC and developed with the professional staff of this Board of Education, dated August 5, 2019, or as otherwise determined by the Business Administrator/Board Secretary of this Board of Education (the "Energy Savings Plan"), is hereby approved and adopted as the Energy Savings Plan of this School District.

SECTION 2. The Business Administrator/Board Secretary is hereby directed to arrange to have the Energy Savings Plan submitted to the Board of Public Utilities for posting on its website and shall post the Energy Savings Plan on this School District's Website in accordance with N.J.S.A. 18A:18A-4.6(c)(3).

SECTION 3. Additional action of this Board of Education will be required for approval of a contract with Energy Systems Group, LLC for implementation of the Energy Savings Plan or parts of it and the energy conservation measures to be undertaken with specific approval of a savings guaranty offered by Energy Systems Group, LLC.

SECTION 4. The Board of Education hereby declares its intent to enter into lease financing to provide for funding as may be deemed necessary in a subsequent resolution of this Board of Education and to use the proceeds to pay or reimburse any expenditures for the costs of the energy conservation measures. This declaration of intent is within the meaning and for purposes of Treasury Regulations Section 1.150-2 or any successor provisions of federal income tax law.

SECTION 5. This resolution shall take effect immediately.

(22.) The recommendation of the Superintendent to approve the following Resolution:

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD BOARD OF EDUCATION IN THE COUNTY OF PASSAIC, NEW JERSEY AUTHORIZING THE REQUEST FOR LEASE PURCHASE BIDS TO FINANCE ALL OR A PORTION OF THE IMPROVEMENTS COMPRISING THE SCHOOL DISTRICT'S ENERGY SAVINGS PLAN AND AUTHORIZING VARIOUS ACTIONS IN CONNECTION THEREWITH

WHEREAS, the West Milford Township Board of Education in the County of Passaic, New Jersey (the "Board" when referring to the governing body and the "School District" when referring to the legal entity governed by the Board) has, pursuant to N.J.S.A. 18A:18A-4.6 (the "ESP Law"), determined to undertake an energy savings plan; and

WHEREAS, the Board has appointed Energy Systems Group ("ESG") to develop an Energy Savings Plan pursuant to the ESP Law; and

WHEREAS, ESG has developed an Energy Savings Plan for the School District dated August 5, 2019 (the "ESP"), based upon a scope of projects including individual energy conservation measures ("ECM's") and including annual energy and operational savings and a proposed cash flow pro forma including the savings from a solar power purchase agreement ("PPA") which PPA is separately being procured via a competitive contracting process; and

XV. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

(22.) (Continued)

WHEREAS, in accordance with the ESP Law, DLB Associates, LLC has verified the savings set forth in the ESP; and

WHEREAS, the ESP, as verified, was submitted to and approved by the New Jersey Board of Public Utilities ("BPU") as required by law; and

WHEREAS, the Board has determined that the energy savings generated from the ESP, including the savings from the PPA, will be sufficient to cover the cost of the program's ECM's set forth in the ESP, and, therefore, has determined to implement the ESP pursuant to N.J.S.A. 18A:18A-4.6 *et seq.* and to finance the ESP through the issuance of energy savings obligations authorized as a lease purchase agreement pursuant to N.J.S.A. 18A:18A-4.6(c); and

WHEREAS, in order to continue to move the ESP forward, the Board seeks to authorize bids and the delegation of the award for the lease purchase financing of the ECM's and other costs of the ESP.

NOW THEREFORE, BE IT RESOLVED BY THE WEST MILFORD TOWNSHIP BOARD OF EDUCATION IN THE COUNTY OF PASSAIC, NEW JERSEY, AS FOLLOWS:

SECTION 1. The Board hereby authorizes and directs the distribution of a request for bids for a lease purchase agreement (which financing may be in one or more tranches) in an amount not to exceed \$7,500,000, pursuant to and in accordance with the requirements of N.J.S.A. 18A:4.6(c) and the Public School Contracts Law, to finance the improvements set forth in the ESP. Phoenix Advisors, LLC and Rogut McCarthy LLC, are hereby authorized to draft and distribute such request for bids, public notices and other related documents.

SECTION 2. The Business Administrator/Board Secretary is hereby authorized to award the lease purchase agreement, upon the advice of Phoenix Advisors, LLC and Rogut McCarthy LLC to the lowest bidder in accordance with the Request for Bids and the bid proposals submitted to the Business Administrator/Board Secretary, which winning bid proposal will be retained on file in the Business Administrator/Board Secretary's office. The Purchaser's interest rate will be held fixed for a period of thirty (30) days or such other time frame recommended by Phoenix Advisors, LLC and Rogut McCarthy LLC from the date of the bid. If the closing does not occur within the fixed time frame from the date of the bid, the interest rate will be calculated in accordance with an index rate established by Phoenix Advisors, LLC and Rogut McCarthy LLC and set forth in the Request for Bids.

SECTION 3. The Board hereby authorizes (i) the execution and the delivery of the lease purchase agreement and other related documents, including an Escrow Agreement, and (ii) the performance by the Board of its obligations under the lease purchase agreement and the Escrow Agreement, both to be dated the date of closing. The Board authorizes the Business Administrator/Board Secretary to establish an escrow account for the deposit of the lease proceeds and to direct the deposit and investment of the lease proceeds in the escrow account for the construction period in accordance with the requirements of law. The Business Administrator/Board Secretary is also authorized to pay any agreed upon fees of the

XV. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

(22.) (SECTION 3. - continued)

escrow agent and others necessary for the financing. The Board further authorizes and directs the Business Administrator/Board Secretary to approve any nonmaterial changes, additions or deletions to the lease purchase agreement and the escrow agreement as may be necessary in the judgment of the Board's Bond Counsel. The lease purchase agreement sets forth, among other things, the lease payments of the Board and their respective amounts. In all respects, the lease purchase agreement shall be consistent with the terms of this Resolution. The Business Administrator/Board Secretary is hereby authorized and directed to execute and to deliver on behalf of the Board each of the agreements referred to in this Resolution and such other agreements and certificates as may be necessary to complete the transaction contemplated by the lease purchase agreement and the Business Administrator/Board Secretary is hereby authorized and directed to take, on behalf of the Board, such other actions as shall be necessary and appropriate to accomplish the lease purchase financing of the ESP in accordance with the terms of the lease purchase agreement and this Resolution and pursuant to the terms of the agreements and the instruments authorized to be prepared hereby and to accomplish the performance of the obligations of the Board in respect thereof.

SECTION 4. The payment of rent or other monies due under the Lease shall be made only from the General Fund of the Board. The obligations of the Board shall not constitute indebtedness of the Board, School District or of any department, agency or political subdivision thereof. The Lease shall set forth the term of the Lease, the rental payments to be paid by the Board in respect thereof, the dates on which such rent shall be due and payable and all other terms and conditions thereof. The Board is obligated to appropriate funds to pay rent under the Lease, and such rent will not be subject to appropriation as permitted by the ESP Law.

SECTION 5. The Board hereby covenants that it will comply with any conditions subsequently imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the lease purchase agreement, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on the lease purchase agreement. The Board does not intend to issue more than \$10,000,000 of tax-exempt obligations in calendar year 2019 that will count towards the limitation imposed by Section 265 of the Internal Revenue Code of 1986, as amended (the "Code") and hereby authorizes the Business Administrator/Board Secretary to act on behalf of the Board to designate the lease purchase financing a "qualified tax exempt obligation" for purposes of Section 265(b)(3) of the Code, if appropriate, based on the advice of Special Counsel. The Board hereby further declares its intent to issue the Lease in the expected maximum principal amount set forth herein and to use the proceeds of the Lease to pay or reimburse expenditures for the costs of the purpose for which the Lease is authorized herein. This resolution is a declaration of intent within the meaning and for the purposes of Treasury Regulations Section 1.150-2 or any successor provisions of federal income tax law.

XV. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

(22.) (Continued)

SECTION 6. The Board reasonably expects to reimburse its expenditure of ESP Costs paid prior to the issuance of the lease purchase agreement with proceeds of the lease purchase agreement. This resolution is intended to be and hereby is a declaration of the Board's official intent to reimburse the expenditure of ESP Costs paid prior to the issuance of the lease purchase agreement with the proceeds of the lease purchase agreement, in accordance with Treasury Regulations §150-2. The maximum principal amount of the lease purchase agreement expected to be issued to finance the ESP is \$7,500,000. The ESP Costs to be reimbursed with the proceeds of the lease purchase agreement will be "capital expenditures" in accordance with the meaning of Section 150 of the Code. No reimbursement allocation will employ an "abusive arbitrage device" under Treasury Regulations §1.148-10 to avoid the arbitrage restrictions or to avoid the restrictions under Sections 142 through 147, inclusive of the Code. The proceeds of the lease purchase agreement used to reimburse the Board for ESP Costs, or funds corresponding to such amounts, will not be used in a manner that results in the creation of "replacement proceeds", including "sinking funds", "pledged funds" or funds subject to a "negative pledge" (as such terms are defined in Treasury Regulations §1.148-1), of the Lease or another issue of debt obligations of the Board, other than amounts deposited into a "bona fide debt service fund" (as defined in Treasury Regulations §1.148-1). All reimbursement allocations will occur not later than 18 months after the later of (i) the date the expenditure from a source other than the lease purchase agreement is paid, or (ii) the date the ESP is "placed in service" (within the meaning of Treasury Regulations §1.150-2) or abandoned, but in no event more than 3 years after the expenditure is paid.

SECTION 7. The Board hereby reaffirms and ratifies its determination that the energy savings generated from reduced energy use from the Energy Conservation Measures set for in the Energy Savings Plan will be sufficient to cover the cost of the program's Energy Conservation Measures and that it is in the best interest of the School District to implement the Energy Savings plan pursuant to N.J.S.A. 18A:18A-4.6, reaffirms and ratifies its approval of the Energy Savings Plan in the form submitted to and approved by the Board of Public Utilities and, subject to availability of funding, reaffirms and ratifies its approval of the contract with Energy Systems Group LLC for implementation of energy conservation measures under the Energy Savings Plan.

SECTION 8. This resolution shall take effect immediately.

(23.) The recommendation of the Superintendent to approve the following Resolution:

RESOLUTION OF THE WEST MILFORD BOARD OF EDUCATION IN THE COUNTY OF PASSAIC NEW JERSEY, APPROVING GUARANTEED ENERGY SAVINGS IMPROVEMENT PROGRAM CONTRACT WITH ENERGY SYSTEMS GROUP, LLC

XV. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

(23.) (Continued)

WHEREAS, West Milford Township Board of Education in the County of Passaic, New Jersey (the "Board of Education" or the "School District") hired Energy Systems Group, LLC ("ESG") to perform energy audits of its school facilities in accordance with the Board of Public Utilities Local Government Energy Audit Grant Program and thereafter determined to consider the adoption and implementation of an energy savings improvement program pursuant to N.J.S.A. 18A:18A-4.6 and to seek the assistance of an energy services company through competitive contracting pursuant to N.J.S.A. 18A:18A-4.6(b)(1) and N.J.S.A. 18A:18A-4.1 *et seq.* for assistance with the development and implementation of an energy savings plan; and

WHEREAS, ESG was appointed by this Board of Education as its Energy Services Company or ESCO and has worked with the representatives of the Board of Education to develop an Energy Savings Plan which includes savings from a solar power purchase agreement which is separately being procured via a competitive contracting process and has presented the proposed plan to this Board of Education; and

WHEREAS, this Board of Education appointed DLB Associates ("DLB"), a qualified independent third party (the "Verification Agent"), to verify that the projected energy savings to be realized from the proposed program has been calculated as required by law, the Verification Agent has issued its report to this effect verifying the savings set forth in the Energy Savings Plan, the report and proposed plan have been submitted to the Board of Public Utilities for review and the Board of Public Utilities has approved the proposed plan; and

WHEREAS, after reviewing the proposed plan, this Board of Education has determined that the energy savings generated from reduced energy use from the Energy Conservation Measures set forth in the Energy Savings Plan will be sufficient to cover the cost of the program's Energy Conservation Measures and that it is in the best interest of the School District to approve, adopt and implement the Energy Savings Plan for the School District pursuant to N.J.S.A. 18A:18A-4.6; and

WHEREAS, this Board of Education has determined that it is in the best interests of the District to enter into a contract with ESG and to memorialize their respective agreements and undertakings with respect to the Energy Savings Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE WEST MILFORD BOARD OF EDUCATION OF THE WEST MILFORD SCHOOL DISTRICT IN THE COUNTY OF PASSAIC, NEW JERSEY, AS FOLLOWS:

SECTION 1. The Business Administrator/Board Secretary of this Board of Education is hereby authorized to execute and to enter into the Guaranteed Energy Savings Improvement Program Contract with ESG which is required to implement the Energy Savings Plan and authorized to negotiate, execute and deliver, subject to the review of Board or Special Counsel any such other documents as may be necessary to consummate the Energy Savings Plan.

SECTION 2. The Business Administrator/Board Secretary is hereby authorized and directed to publish a notice of contract awarded in the newspaper as required by law.

XV. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

(23.) (Continued)

SECTION 3. The Board of Education hereby approves the energy savings guaranty offered by ESG as detailed in Table A and the Guaranteed Energy Savings Improvement Program Contract with ESG for the implementation of the Energy Savings Plan will include provisions for the guaranty.

SECTION 4. The Business Administrator and ESG are authorized to amend the School District's Long Range Plan, with such other information as may be required, to reflect the ECM's set forth in the Guaranteed Energy Savings Improvement Program Contract with ESG and such amendment shall be submitted to the New Jersey Department of Education.

SECTION 5. The Board of Education further authorizes ESG to obtain any necessary construction approvals for the Energy Conservation Measures and the implementation of the Energy Savings Plan as set forth in the Guaranteed Energy Savings Improvement Program Contract and to bid its subcontractors for the project in accordance with the Public School Contracts Law as required by the Energy Savings Improvement Law.

SECTION 6. This resolution shall take effect immediately.

ROLL CALL FOR ITEMS #21 THROUGH #23:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Yes	Mrs. Romeo	Yes	Mrs. Fritz	Absent
Mr. Ofshinsky	Yes	Mrs. Dwyer	Yes	Mr. Cytowicz	Yes
Mr. Drew	Absent	Mrs. O'Brien	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

XVI. COMMITTEE REPORTS/LIAISONS

Parks & Recreation - Mr. Guarino - No report.

Safety - Mrs. Van Dyk - No report.

Superintendent's Roundtable - Mrs. Dwyer/Mrs. Van Dyk - No report.

Passaic County School Boards Association - Mrs. Van Dyk - No report.

New Jersey School Boards Association - Mrs. Van Dyk/Mrs. Dwyer - Mrs. Van Dyk indicated that Kathy Helewa from New Jersey School Boards will be rescheduled from September to November, to review the self-evaluation with the Board.

Legislative - Mr. Cytowicz - No report.

Technology Oversight - Mr. Guarino spoke about a recent presentation/meeting with Eastern DataCom and discussed schools that lack cell phone coverage in connection with the Share911 program. He feels it makes sense to provide better cellular coverage in the schools for the staff in case of an emergency, from a security and safety perspective. The presentation also covered the installation of repeaters in various schools, and discussion of testing it prior to installation.

XVI. COMMITTEE REPORTS/LIAISONS - Continued

Mr. Guarino also spoke about Class Link and the ability to have a single sign-on, being an excellent technology tool in moving the District forward.

Township/Board of Education Joint Committee - Mrs. Dwyer spoke about attendance at the last Township Council Meeting, and assured the community our budget was complete.

CASA - Mrs. Romeo/Mrs. Fritz - No report.

XVII. OLD BUSINESS

Mr. Cytowicz spoke about a pamphlet of our school district to be given to local Realtors.

Motion by Mr. Cytowicz, seconded by Mrs. O'Brien, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XVIII. NEW BUSINESS

Mr. Cytowicz discussed activities that happen at elementary schools.

The Board also discussed Open Space funding to be used for making improvements to existing fields.

Motion by Mr. Cytowicz, seconded by Mrs. Romeo, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XIX. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS (PLEASE SIGN-IN)

This portion of the meeting is open to members of the public having a legitimate interest in the actions of the Board for the purpose of addressing any subject matter pertinent to and/or directly related to the operation of the West Milford Public School District. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. Each speaker will be given five (5) minutes, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All speakers are asked to sign the register provided and give their full name, spell their last name, group affiliation, if appropriate, and provide their address. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and respectful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged, and the Board and the Administration will not respond to them. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board is not responsible and is not liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments.

XIX. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS - Continued

Members of the public are reminded that they are legally responsible and liable for their comments.

Motion by Mr. Ofshinsky, seconded by Mrs. O'Brien, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

XX. EXECUTIVE SESSION

At 8:26 p.m., Mrs. Dwyer made a motion, seconded by Mr. Cytowicz, to go into Executive Session for the purpose of discussing personnel appointments, resignations, current litigation matters, special education matters, negotiations, and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

The Board returned to the public meeting at 8:52 p.m.

ROLL CALL UPON RETURN FROM EXECUTIVE SESSION:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mrs. Romeo	Present	Mrs. Dwyer	Present	Mr. Ofshinsky	Present
Mr. Cytowicz	Present	Mrs. Fritz	Absent	Mrs. O'Brien	Present
Mr. Drew	Absent	Mr. Guarino	Present	Mrs. Van Dyk	Present

XIII. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mrs. O'Brien, to approve the following agenda item #10:

10. **RESOLVED**, that the Board of Education hereby approves the Assurance of Voluntary Compliance agreement with the New Jersey Division on Civil Rights, in accordance with the terms therein, a copy of which is on file in the office of the Board Secretary, and which the Superintendent is authorized to sign on behalf of the Board. (Documentation provided electronically.)

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mr. Ofshinsky	Yes	Mr. Cytowicz	Yes
Mrs. Fritz	Absent	Mrs. O'Brien	Yes	Mr. Guarino	Yes
Mr. Drew	Absent	Mrs. Romeo	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

XXI. ADJOURNMENT

Motion by Mr. Cytowicz, seconded by Mrs. Dwyer, to adjourn the meeting at 8:53 p.m.

VOICE VOTE:

All in Favor.

MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary